



PEMBERTON TOWNSHIP SCHOOLS

RITA JENKINS

Assistant Director of School Counseling/Health Services

TONY TRONGONE

Superintendent

ADELINA GIANNETTI

Assistant Superintendent of
Secondary and Special Services

RE: Parental Consent for Use of Teletherapy for 504 Related Services- OCCUPATIONAL THERAPY

Dear Parents/Guardians:

Pemberton Township Schools will begin to implement occupational therapy via teletherapy during the COVID-19 closure. This decision continues to follow the guidance provided by the New Jersey Department of Education, as well as to provide services to our students during this closure.

Pemberton Township Schools takes the privacy of student information seriously and complies with state and federal laws regarding privacy of student information, including, but not limited to, the Family Educational Rights and Privacy Act (FERPA) and the New Jersey Pupil Records Act (NJPR). *Pemberton Township Schools* is using technology and software applications provided by a third-party that students, parents/guardians, and/or staff can access via the internet for purposes of related services. These programs will allow for related service providers to engage in live online related services via a video or audio conference. *Pemberton Township Schools* is utilizing this technology to provide your child the best access to their related services during this unprecedented extended period of school closings. Please note that the outside service provider who will be delivering remote instruction, is the same outside service provider that has delivered occupational therapy services to students prior to the COVID-19 school closing.

In order to provide these online teletherapy services, *Pemberton Township Schools* requires your consent for your child's participation in occupational therapy related services, both individual or group, through live video conferencing. This consent will allow your student to participate in *Pemberton Township Schools* online educational services platform to access related services through a live stream video, in which the other students in your child's group will also be participating.

The third-party software and applications used by the District employ privacy settings so that the data shared over the applications is protected. Thus, the District has ensured that your child's data as shared over these programs are safe and secure, to the extent that the third-party provider guarantees data security. It should be noted however, that there are limitations on the District's ability to monitor everything that is seen or heard in a student's home, as there may be other individuals in the home or place of instruction

PHONE: 609-893-8141 Ext. 1034 EMAIL: rjenkins@pemb.org
Office: One Egbert Street, Pemberton, New Jersey 08068 • www.pemberton.k12.nj.us

Pemberton Learning Community: Pursuing Excellence One Child at a Time



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while each student is participating. Therefore, the District must rely on parents and guardians to assist the District, in its efforts to provide the best possible instruction during this period of closure, by taking reasonable measures to protect the privacy rights of all students. Therefore, by signing this consent you agree to make every possible effort to ensure that the privacy of related services are maintained. Specifically, you will take particular care in ensuring that other minors in your home (or non-caretakers) do not hear or see the sessions and that to the extent you hear or see the sessions that you do not share any information regarding the identity of other students in the group or the contents of the discussion.

Please check one of the boxes below to record your consent or deny access for your child's use of the Online Educational Services to access related services.

- YES, I give permission for my child to use Online Educational Services to access group and/or individual related services, the use of which is subject to the District's Acceptable Use Policy
- NO, I do not give permission for my child to use Online Educational Services to access group and/or individual related services. By declining this service, my child will not receive related services until my child's school building reopens.

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